

## Personal Protective Equipment (PPE) Distribution

### Purpose

Personal Protective Equipment (PPE) is allocated to West region health care partners by the OH West, based on Ministry of Health directives. It is distributed at no-cost in an equitable manner based on sector of care, outbreak status, risk, and number of staff (patient facing and non-patient facing). It is imperative for health care partners to accurately and timely report into the [Critical Supplies and Equipment \(CSE\) virtual inventory](#), as directed by the Minister's Order for the health sector. This information is used by the province to inform and support its pandemic response, and is required for providers to access PPE from the provincial pandemic stockpile. Additionally, adherence to [best practices for PPE conservation and appropriate use](#) remains critically important to the West Region collective response to COVID-19.

**The below guideline is intended to assist OH West health care partners in understanding what PPE is available, the quantity, turnaround time and how best to access provincial PPE supply.**

For further questions or inquiries, please see our website at [HMMSCOVID19.CA](http://HMMSCOVID19.CA) or please email [HMMSCOVID19@hmms.on.ca](mailto:HMMSCOVID19@hmms.on.ca)

### Option 1 – Emergency Allocation

All Health Care System Providers can receive up to 5 days the following products, pending availability when faced with an **emergency shortage (i.e. providers with 14 days or less of product on hand)**. If in outbreak, may receive up to 14 days of selected product. This supply should only be used when there is an unexpected shortage of products and where the normal supply chain cannot accommodate. Products are provided based on an allocation formula developed by our Regional Allocation Committee to ensure fairness and equity.

Sector of Care	Scope	Resources	Form	Turn Around Time
<b>All Providers</b>	<b>Urgent Products Available from the Ontario Health – West Region</b> <ul style="list-style-type: none"> <li>○ Disposable Gowns</li> <li>○ Masks</li> <li>○ Face Shields</li> <li>○ Hand Sanitizer</li> <li>○ Disinfectant Wipes</li> <li>○ Gloves</li> </ul>	<p><a href="#">PPE Recommendations during COVID-19 (PHO)</a></p> <p>IPAC Toolkit <a href="#">All Settings</a>   <a href="#">Primary Care</a></p>	<p><a href="#">Urgent Request Form</a></p>	<p>Within 48 hours</p> <p><i>Note: Local Pick Up May Be Required</i></p>
	<b>Urgent Products Available from the Ministry's Emergency Operations Centre</b> <ul style="list-style-type: none"> <li>○ N95 Masks</li> </ul>	<p><a href="#">PPE Recommendations during COVID-19 (PHO)</a></p> <p>IPAC Toolkit <a href="#">All Settings</a>   <a href="#">Primary Care</a></p>	<p><a href="#">N95 Respirator Order Form</a></p>	<p>Based on Urgency/Priority</p>

## Option 2 – Pandemic PPE Transitional Support (PPTS)

In addition to an emergency allocation, the Ministry of Health has recognized that some healthcare sectors require support securing PPE. Many community-based providers face challenges that include new sourcing complexities, inaccessible pricing, and lack of administrative resourcing required to support supply chain functionality. Organizations that did not have established PPE supply chains prior to the pandemic or whose supply chains failed have been particularly disadvantaged.

To address these challenges, the province has changed its policy to provide transitional support for healthcare providers / organizations to safely ramp-up or re-open their services. They have temporarily removed the requirement that certain providers source their own PPE first on the commercial market, before accessing the provincial pandemic stockpile. Providers in the following sectors can access PPE directly from the provincial pandemic stockpile, at no-cost through Ontario Health West. This temporary policy will continue to be reassessed by government on an ongoing basis.

Providers may receive the following products, in consideration of the organization’s reported PPE stock, and the availability of product. Products are provided based on an allocation formula developed by the Ministry of Health and our Regional Allocation Committee to ensure fairness and equity.

Sector of Cares	Scope	Resources	Form	Turn Around Time
<ul style="list-style-type: none"> <li>○ Primary Care Providers</li> <li>○ Community Based Physician Specialists</li> <li>○ Indigenous Communities and Providers</li> <li>○ Community Health Service Providers including:               <ul style="list-style-type: none"> <li>○ Consumption and Treatment Services</li> <li>○ Hospices</li> <li>○ Community Mental Health and Addictions (including residential programs)</li> <li>○ Community Support Services Agencies</li> <li>○ Non-Municipal Seniors and Supportive Housing</li> <li>○ Homes for Special Care</li> <li>○ Independent Health Facilities</li> </ul> </li> </ul>	<p>Providers may receive the following products, in consideration of the organization’s reported PPE stock, and the availability of product:</p> <p>Up-to <i>8 weeks supply</i></p> <ul style="list-style-type: none"> <li>○ Masks</li> <li>○ Face Shields</li> <li>○ Hand Sanitizer</li> <li>○ Disinfectant Wipes</li> </ul> <p>Up to <i>4 Weeks supply</i> of the following:</p> <ul style="list-style-type: none"> <li>○ Disposable Gowns</li> <li>○ Gloves</li> <li>○ Eye Goggles</li> </ul>	<p><a href="#">FAQ</a></p> <p><a href="#">PPE Recommendations during COVID-19 (PHO)</a></p> <p>IPAC Toolkit  <a href="#">All Settings</a>   <a href="#">Primary Care</a></p>	<p><a href="#">PPTS Request Form</a></p>	<p>Within 14 Days</p> <p><i>Note: Local Pick Up May Be Required</i></p>

### Option 3 – Additional Special Programs or Proactive Allocations

In addition to the options listed above, Ontario Health is able to provide one-time proactive allocations of PPE to certain sectors. The following represents a list of the current programs/strategies that are in place.

#### Long-Term Care Allocation

As part of the fall preparedness planning, the Ontario government has announced that all long-term care homes will have access to up to eight-week supply of personal protective equipment (PPE). This is a one-time commitment to provide all homes with needed PPE to support infection prevention and control practices, and to be prepared in the case of outbreaks.

Sector of Care	Scope	Resources	Form / Resources	Turn Around Time
<h2 style="text-align: center;">Long-Term Care</h2>	<p><b>Products Available from the Ontario Health – West Region</b></p> <p>Providers may receive the following products, in consideration of the organization’s reported PPE stock, and the availability of product:</p> <p><i>Up to 8 weeks supply of the following:</i></p> <ul style="list-style-type: none"> <li>○ Face Shields</li> <li>○ Disposable Gowns</li> <li>○ Masks</li> <li>○ Hand Sanitizer</li> </ul> <p><i>Up to 3 weeks supply of the following:</i></p> <ul style="list-style-type: none"> <li>○ Disinfectant Wipes</li> </ul> <p><i>Up to 2 weeks supply of the following:</i></p> <ul style="list-style-type: none"> <li>○ Gloves</li> </ul>	<p style="text-align: center;"><a href="#"><u>PPE Recommendations during COVID-19 (PHO)</u></a></p> <p style="text-align: center;">IPAC Toolkit <a href="#"><u>All Settings</u></a></p>	<p style="text-align: center;"><a href="#"><u>LTC Allocation Form</u></a></p>	<p style="text-align: center;">Within 14 days</p> <p style="text-align: center;"><i>Note: Local Pick Up May Be Required</i></p>
	<p><b>Urgent Products Available from the Ministry’s Emergency Operations Centre</b></p> <ul style="list-style-type: none"> <li>○ N95 Masks</li> </ul>	<p style="text-align: center;"><a href="#"><u>PPE Recommendations during COVID-19 (PHO)</u></a></p>	<p style="text-align: center;"><a href="#"><u>N95 Respirator Order Form</u></a></p>	

Community Pharmacies

Sector of Care	Scope	Resources	Form / Resources	Turn Around Time
<b>Community Pharmacies</b>	<p><b>For Flu Vaccinations</b> Up to 8 weeks supply of the following:</p> <ul style="list-style-type: none"> <li>○ Masks</li> <li>○ Face Shields</li> </ul> <p><b>For COVID Testing</b> Up to 8 weeks supply of the following:</p> <ul style="list-style-type: none"> <li>○ Disposable Gowns</li> </ul>	<p><a href="#"><u>PPE Recommendations during COVID-19 (PHO)</u></a></p> <p>IPAC Toolkit <a href="#"><u>All Settings</u></a></p>	<p><a href="#"><u>PPTS Request Form</u></a></p> <p><a href="#"><u>West Region Swab Order</u></a></p>	<p>Within 14 days</p> <p><i>Note: Local Pick Up May Be Required</i></p>

Municipal Service Managers

Sector of Care	Scope	Resources	Form / Resources	Turn Around Time
<b>Homeless Shelters</b> <i>Municipal</i>	<ul style="list-style-type: none"> <li>○ Disposable Gowns</li> <li>○ Masks</li> <li>○ Face Shields</li> <li>○ Hand Sanitizer</li> <li>○ Disinfectant Wipes</li> <li>○ Gloves</li> </ul>	<p><a href="#"><u>PPE Recommendations during COVID-19 (PHO)</u></a></p> <p>IPAC Toolkit <a href="#"><u>All Settings</u></a></p>	<p><a href="#"><u>MSM Request Form</u></a></p>	<p>Within 14 days</p> <p><i>Note: Local Pick Up May Be Required</i></p>